

# Reopening of Llangan Primary School

## PARENT GUIDE



## March 15<sup>th</sup> 2021

All plans and risk assessments for the reopening have come from Welsh Assembly Government Operational Guidance and Learning Guidance and have been checked by the H & S department in the Local Authority.

[Operational guidance for schools and settings from 15 March \[HTML\] | GOV.WALES](#)

This Guidance document will provide further information to support pupils returning to school and their families.

## Start and End of Day

The table below sets out the times for attendance.

All pupils will enter via the school car park. They will be welcomed by the members of staff and taken to their classes. Parents do NOT need to enter the school premises. If you cannot arrive at the set times below, then we would ask you to come to the main school gate by the lay-by. If you are walking to school please enter via the main gate.

There will be waiting spots at 2m social distant intervals for the parents to use if the hand overs are delayed which we expect they might be initially.

At the end of the day the staff will escort the children down to the Car Park in which they will hand over the children from the wooden gate at the end of the path. Parents will not be required to enter the school premises and will meet them at the cordoned off area in the car park. Below are the breakdown of the times for the different groups. **Please keep to these times to ensure the safety of the children.**

	Start	Finish
Nursery	9.00	11.30
Reception	8.50	3.10
Year 1 & 2	8.40	3.00
Year 3 & 4	8.45	3.20
Year 5 & 6	9.00	3.30

Older siblings can be dropped off and picked up at the younger sibling's time. To minimise mixing, we would request you adhere to social distancing guidelines.

## Entrance and Exit to School Plans.



All children will be accepted into school from the School Car Park. Please wait until the member of staff is ready for your child to enter the school.



All children will leave school via the school car park. Staff will bring the children to the wooden gate and parents will be able to collect their child from the cordoned off area in the car park.

NO PARENTS WILL NEED TO ACCESS THE SCHOOL GROUNDS, UNLESS VIA APPOINTMENT WITH THE SCHOOL OFFICE.

## Car Park Rules

- When entering the car park, parents and visitors are to drive at **5 miles** an hour and no more.
- PLEASE only arrive at your child's given time from the guidance, do not arrive earlier and wait in the car park.
- All older siblings can be dropped off with their younger brothers and sisters and will be supervised by staff.
- Reverse into parking places and keep the pathway by the grass verge free.
- Children **MUST** be accompanied from the car to the gate in the mornings and from the gate to the car by responsible adults and NOT allowed to run across the car park to the gate unaccompanied. Please walk directly across the car park onto the pathway and follow it all the way into the school – please follow this advice when returning to your vehicle.
- At pick up time all children must remain with adults and go straight back to the car, not run across the grass bank or wood chippings by the container.
- It is your responsibility to supervise your children from pick up at the gates.

## Equipment

Children should not bring any large school bags into school. The only things they should bring to school are;

- ✦ filled water bottle and snack.
- ✦ lunch box
- ✦ sun hat.
- ✦ coat if it looks like rain.

Children **SHOULD NOT** bring

- ✦ pencil cases
- ✦ tuck money
- ✦ PE kits
- ✦ rucksacks
- ✦ toys
- ✦ books
- ✦ masks to wear in school

## School Uniform

We would like the children to wear school uniform.

On PE days the children can come dressed in appropriate PE kit.

## Social Distancing in the School

We accept that children of this age will find it difficult to adhere to social distancing between themselves or adults.

We've organised the school with control measures adhering to the operational guidance from Welsh Assembly Government. Children will be grouped into 'bubbles' with their class and teachers. There will be no crossing of these bubbles.

All classes will have staggered breaks and lunchtimes to prevent mixing of 'bubbles' as per guidance. Each table will have an identified seating space and place for resources and possessions. Resources from around the classroom have been removed and only pertinent ones used that can be cleaned. Resource packs have been set up for each child to use with pens, pencils, colouring pencils etc.

All classes will have their own entrance and exits.

To assist us to keep the school open, we respectfully request that all families adhere to the advice given by the Education Minister, Kirsty Williams.

***In order to keep transmission low as we take cautious first steps we will work with local authorities and our unions to reinforce Keep Wales Safe messages so that parents/carers continue to be vigilant including socially distanced behaviour at school gates, not permitting sleep overs or other household mixing outside of school, and not sending children to school if they have symptoms or have tested positive for COVID-19.***

## Hand-washing

It is essential that everyone washes their hands more often, using soap and water for at least 20 seconds. Hand washing with soap employs mechanical action that loosens bacteria and viruses from the skin, rinsing them into the drain. Drying hands afterwards makes the skin less hospitable to the virus. Hand sanitiser can be effective if soap is not available or the situation makes using soap less feasible (i.e. when outside) but using hand sanitiser provides none of the virus-destroying friction that rubbing your hands together and rinsing with water provides. We will be ensuring that all children and staff will wash their hands regularly - when they enter school and before food etc.

## Toilets

Each classroom is allocated their own toilets to use. All children MUST follow hand-washing procedure after using the toilet. This will be monitored whenever possible with younger children. Additional signage in toilets to remind children of hand washing routine. Toilet checks to be undertaken at regular points throughout the day.

## Moving around the school

Children will not move around the school without permission from a member of staff.

## First Aid

Each classroom will have its own accident book and first aid book. There will also be PPE available in every classroom. If your child requires medication during the school day, please call ahead to the office 01446772403 to arrange this with Mrs Menzies.

## Cleaning

### Resources used by different children

This is more likely to apply to younger children. Any small hands on items that children have used each day will be disinfected overnight and then put somewhere to dry.

## Frequently touched surfaces

Regularly clean frequently touched surfaces such as door handles, handrails, table-tops, play equipment, toys, electronic equipment, toilets and shared equipment.

## Home School Agreement

### The School

The school will;

- ✦ Provide as safe an environment as possible which has been cleaned and prepared as thorough risk assessment has dictated in response to the COVID-19 pandemic;
- ✦ Adhere to the social distancing rules as set out by the Welsh Government in so much as is reasonably possible;
- ✦ Contact parents/carers if your child displays any of the recognisably associated symptoms of COVID-19 and ask you to take them home and self-isolate for 7 days (family members for 14 days) or until a test is completed and negative results returned;
- ✦ Inform you if staff or children in your child's 'bubble' show recognisably associated symptoms of COVID-19 as this will mean you will all need to self-isolate at least until the test comes back negative;
- ✦ Continue our clear and consistent approach to rewards and sanctions for children as set out in the Behaviour Policy as well the expectations and procedures outlined in this agreement;

- ✦ Communicate frequently through ParentPay, Schoop and the school website alongside phoning in emergencies or if one of the triggers mentioned above is activated.

## The Parent

**To best support my child and the school, I understand that:**

- ✦ If my child, or anyone in my household, shows symptoms of CV-19, I **will not** send them to school. We will self-isolate for up to 14 days as a family & will be tested. I will let the school know the results as soon as possible via telephone and a follow up email;
- ✦ When dropping or picking up my child, I will stick strictly to the school's published timings for my child's bubble & will adhere to the 2-metre social distancing rules;
- ✦ If my child, shows symptoms of CV-19 at school, I will collect my child as soon as is practically possible;
- ✦ I will remind my child about social distancing rules but accept they are difficult to follow and that my child may not always do this successfully;
- ✦ My child must use good respiratory and hand hygiene;
- ✦ I will not be allowed into the school without a pre-arranged appointment, made only via telephone or email;
- ✦ I need to support all staff in their efforts to create an 'as safe as possible' environment;
- ✦ I will inform the school immediately of any changes to parents/carers and emergency contacts details.

## The Child

**I will do my best to:**

- ✦ Follow the social distancing rules around school and in the playground including not attempting to mix with pupils outside of my bubble;
- ✦ Tell an adult if I feel unwell;
- ✦ Not bring things into school from home, or take things home from school (apart from my hat, snack and water bottle);
- ✦ Only use the equipment provided to me by school and no other;
- ✦ Follow good hygiene: coughing and sneezing into elbow or tissue (catch it-bin it-kill it);
- ✦ Follow good hand hygiene – use soap and water for 20 seconds or a hand sanitiser regularly throughout the day;
- ✦ Behave well at all times to maintain the safety of myself and others;